

JOB DESCRIPTION
Casual Support Worker
Independent Supported Living

Aim of the Casual Support Worker's Role

To work in any setting required to meet the needs of the service.

To provide the Support Team concerned with the appropriate skills, knowledge and experience to enable the tenant to achieve a good quality of life.

Accountability

On a daily basis to support the Team Manager or Deputy in the house the casual worker is working.

Overall operationally responsible to the allocated Operational Manager.

Responsibilities:

To fulfill the standards set out in Coquet Trust Company Handbook.

To work closely with the Team Manager/s and the team to ensure that Coquet Trust Quality Assurance Policies and Procedures are carried out to a high standard.

To contribute towards the smooth working of the team by having a positive and supportive relationship with colleagues and others involved in the care of tenants.

To adhere to the quality standards required by Coquet Trust.

To participate in all aspects of household duties and to carry all tasks out to the highest standard.

To provide care and support of the highest standard at all times.

To use own initiative where necessary when working with tenants and colleagues.

To support tenants in their decision making.

To ensure tenants' health needs are met.

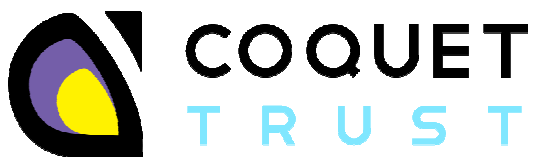
To assist tenants in their full development through Personal Futures Planning to ensure they have every opportunity to get involved in everyday activities and household tasks.

To provide personal care as described within the individual's support plan.

To work closely with the manager regarding tenants' personal financial affairs.

To bring to the attention of the Team Manager any concerns relating to the care and support and well being of the tenant.

To protect each individual tenant from any form of abuse.



SUPPORT WORKER

Job Specification

	Essential	Desirable	Assessment Method
Education and Qualifications	Basic Literacy and Numeracy To work towards a NVQ 2 or 3 in Social Care	NVQ 2 or 3 in Social Care	Application Form Interview
Experience		Experience in working with people with Learning Disabilities	Application Form Interview
Skills	Excellent communication skills Good interpersonal skills Ability to work independently and as part of a team An ability to represent Coquet Trust positively in every area of practice	Full clean driving licence	Application Form Interview
Knowledge		Knowledge of Care Quality commission Knowledge of O'Briens principles	Application Form Interview References
Personality	Honest Trustworthy Reliable Flexible		References Enhanced DBS